**UNITED STATES MARINE CORPS**

MARINE CORPS AIR STATION IWAKUNI, JAPAN

DEPARTMENT/ UNIT

PSC 561 BOX

FPO AP 96310-0019

 **IN REPLY REFER TO:**

 5090

 ENV

 DD Mmm YY

From: Commanding Officer, (UNIT NAME/IDENTIFIER)

To: Environmental Hazardous Waste Program Manager

Subj: REQUEST TO DEACTIVATE HAZARDOUS WASTE ACCUMULATION POINT

 (HWAP) AT BUILDING (NUMBER), HWAP SITE (NUMBER)

Ref: (a) MCO 5090.2

 (b) JEGS 2018

 (c) MCASO 5090.2B

1. In accordance with references, we request to de-activate HWAP site (number), (provide brief description, such as “Northeast corner of building 123, Logistics”).

2. Intended deactivation: (Date or date range; “1 January 2017” or “Nov 2017 – Feb 2018”.)

3. The waste streams that have been generated at this accumulation point include: (provide the proper nomenclature and associated number of the waste, for example);

ABSORBENT MATERIAL CONT W/P.O.L.S (SPEEDY DRY) 9999

ADHESIVES, SEALERS, AND COATINGS 8040

NI-CAD BATTERIES 6140

USED POL tank # XXXX

4. Point of contact for this letter is (UNIT ECC name, Phone Number (Duty & Cell) and Email Address).

5. A Facilities Environmental (FAC ENV) representative will coordinate with the Environmental Compliance Coordinator (ECC) for return of the HWAP’s lock, key and operating binder. At this time, a final inspection shall be done with the ECC and the environmental representative. Until this procedure is completed, this HWAP is not considered de-activated.

 Commanding Officer’s Name